Fig. 1

HEADING 1

HEADING 2

HEADING 3

HEADING 4

HEADING 5

Fig. 2

HEADING 1   HEADING 2   HEADING 3   HEADING 4   HEADING 5

HEADING 1   HEADING 2   HEADING 3   HEADING 4   HEADING 5

Fig. 3

Fig. 4

Fig. 5

34

HEADING 1 HEADING 2 HEADING 3 HEADING 4 HEADING 5

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80

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82

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HEADING 1
HEADING 2
HEADING 3
HEADING 4
HEADING 5

Fig. 6

Title

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109

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117

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113

111

102

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Fig. 7

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108

HEADING 1

HEADING 2

110

HEADING 3

HEADING 4

106

HEADING 5

100

Fig. 8

HEADING 1

HEADING 2

HEADING 3

HEADING 4

HEADING 5

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Fig. 9

Fig. 10

Fig. 11

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HEADING 1   HEADING 2   HEADING 3   HEADING 4   HEADING 5

159

Fig. 12

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |

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Fig. 13

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Fig. 14

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Fig. 15

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Heading 1

Heading 2

Heading 3

Heading 4

Heading 5

Heading 6

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204

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198

190

200

Fig. 16

Heading 1   Heading 2   Heading 3   220   216

218   214

210

208   212

Fig. 17

220 232 230 236 234
241 246
224 248
Jazz Classic Rock
Classical Heavy Metal
244
240
226 New Age
240
238
250
228
230 252

Fig. 18

Fig. 19

301

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302

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308

Heading 1

Heading 2

Heading 3

Heading 4

324

320

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Fig. 20

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308

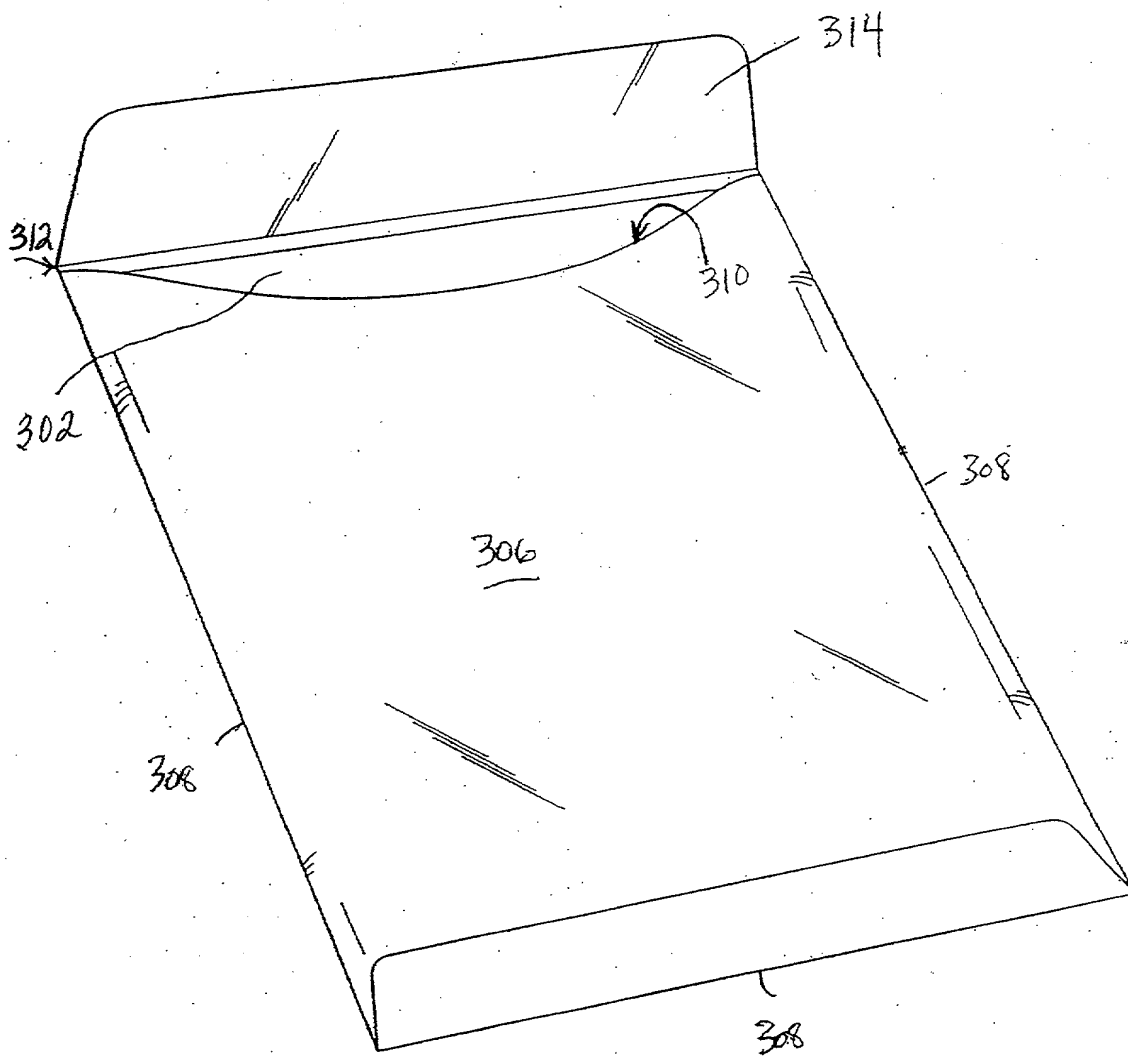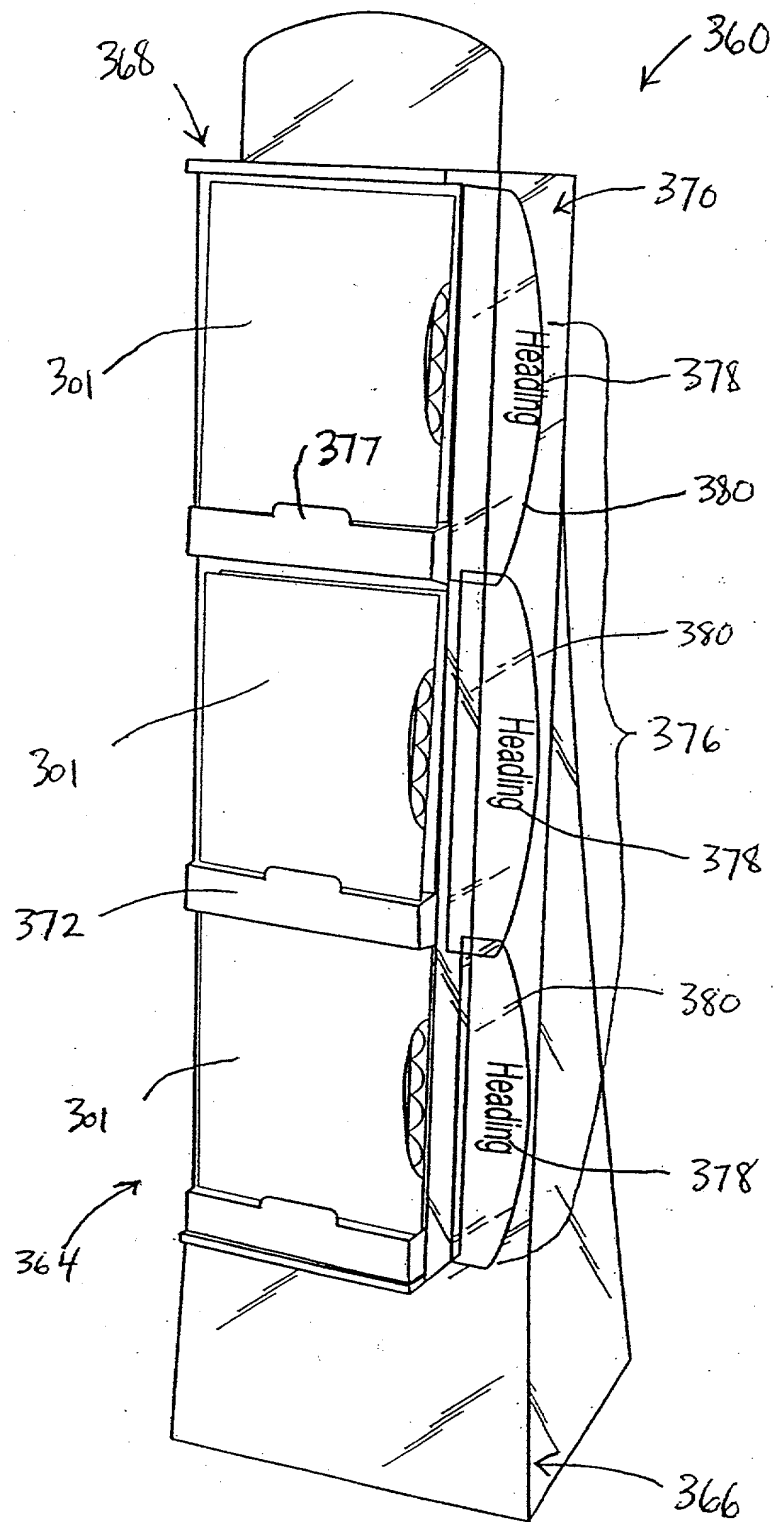*Fig. 21*

Fig. 22

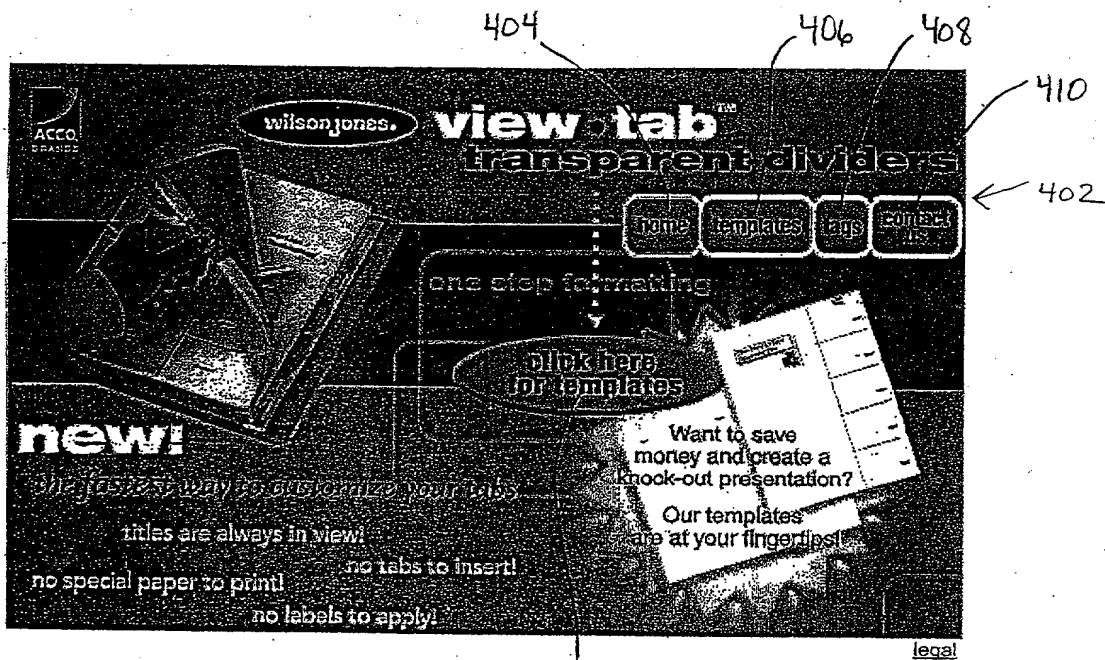Fig. 23

Are you ready to get started? Simply choose a template from the gallery below, enter your information and we do the rest. It's that simple!
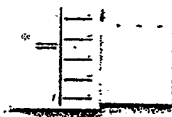
jump to templates

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Template Instructions:
Note: The following templates require that you have either Microsoft Word or Corel Word Perfect on your computer. If you do not have access to either program, see the FAQ section for instructions on how to save to disk.

1. Select a design from the samples shown.
2. Locate the word processing software you use - (Word or Word Perfect.)
3. Click the number of tabs desired–either 5 or 8 to automatically open the template. (Note: Depending upon your internet browser, you might get a window asking you to save or click to continue. Do not be alarmed. Click to continue)
4. Enter Your Information -After your template opens, simply click on the fields in the table of contents page (Page 1) to update them. Fields on your tab title's page (page 2, which will go into the back of your binder) will update automatically.
5. Print your documents (both pages) on the 8-1/2" x 11" paper of your choice. Three-hole punch the table of contents sheet (page 1) and place in the front of your binder behind the protective cover sheet. Insert the tab title sheet (page 2) in the title page holder at back of binder.
6. Your finished! Close the template and save if you would like to edit your work in the future.
7. If you run into any formatting problems, you can always return to the templates page and start fresh on a new template.

If you have any questions, check out our FAQ page.

Contemporary Design 1

← 412

Microsoft Word	5 tab 84k	
Microsoft Word	8 tab 84k	
Word Perfect	5 tab 84k	
Word Perfect	8 tab 84k	

Business Design 1

Microsoft Word	5 tab 84k	
Microsoft Word	8 tab 84k	
Word Perfect	5 tab 84k	
Word Perfect	8 tab 84k	

Business Design 2

Microsoft Word	5 tab 84k	
Microsoft Word	8 tab 84k	
Word Perfect	5 tab 84k	
Word Perfect	8 tab 84k	

Funky Design

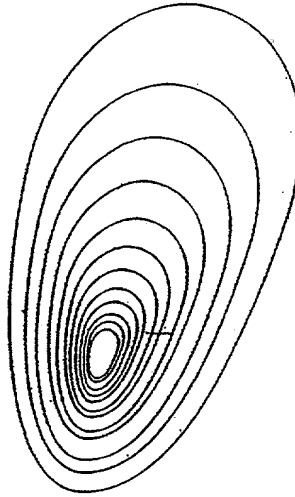|		
Microsoft Word	5 tab 84k	
Microsoft Word	8 tab 84k	
Word Perfect	5 tab 84k	
Word Perfect	8 tab 84k	

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Fig. 24

Fig. 25

414

420

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December 9, 2000

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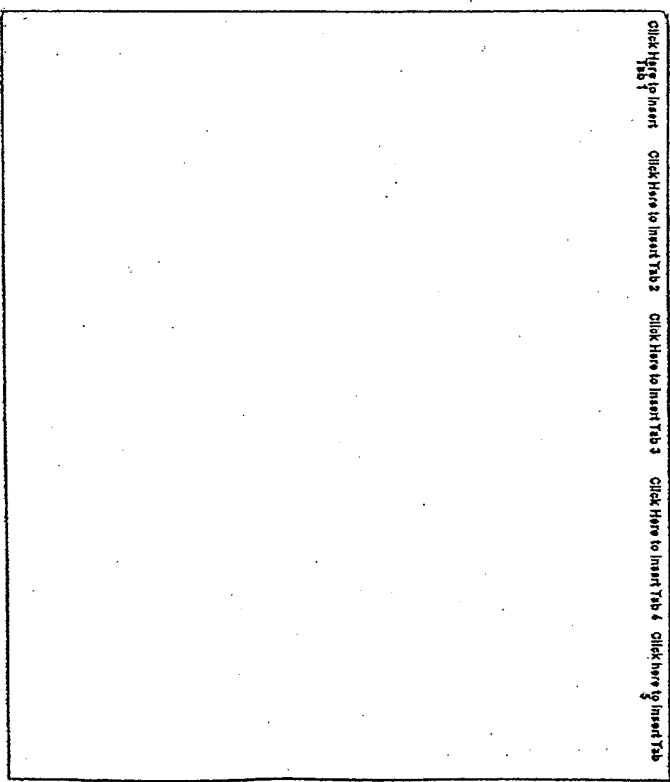Click Here to Insert Tab 1

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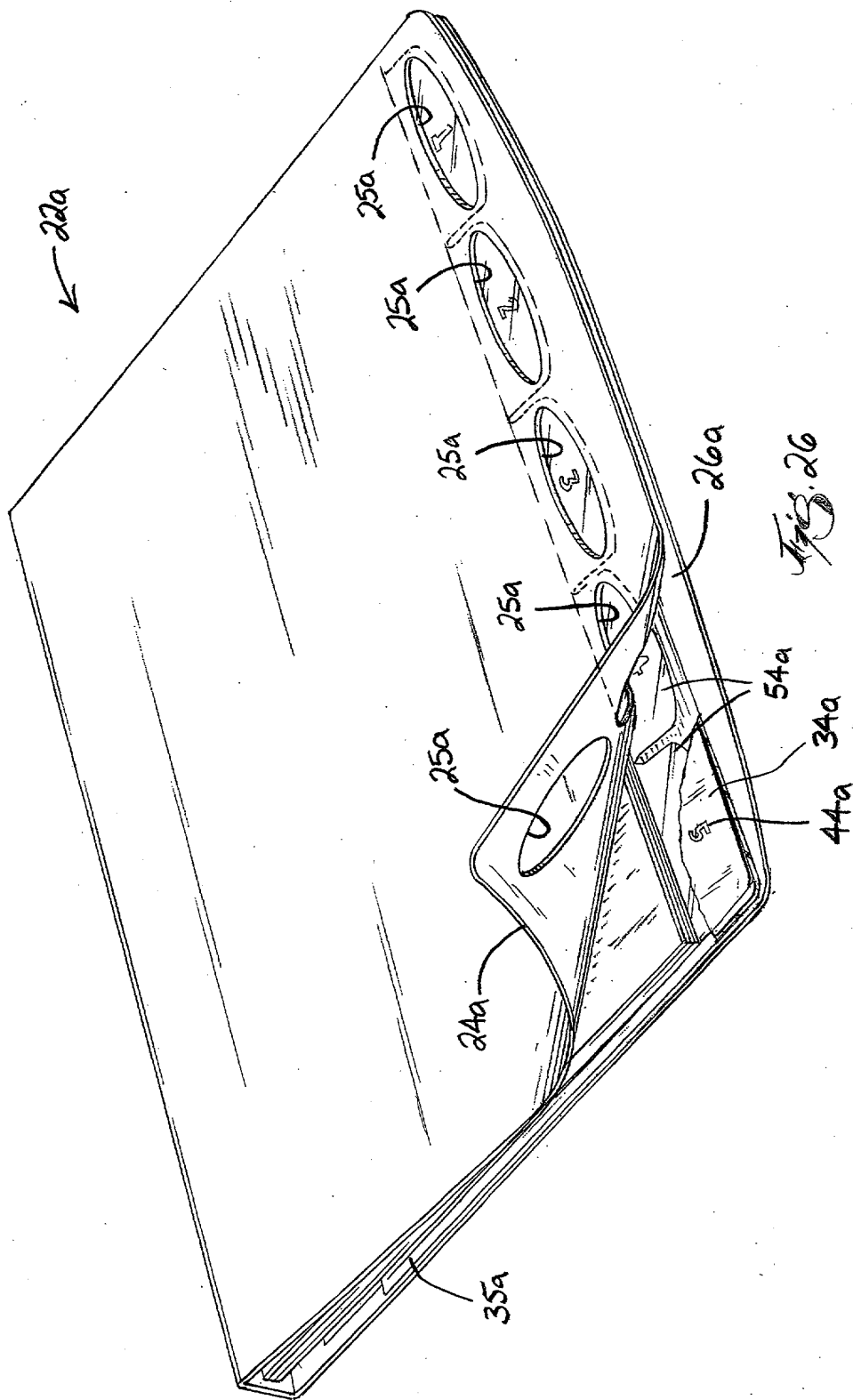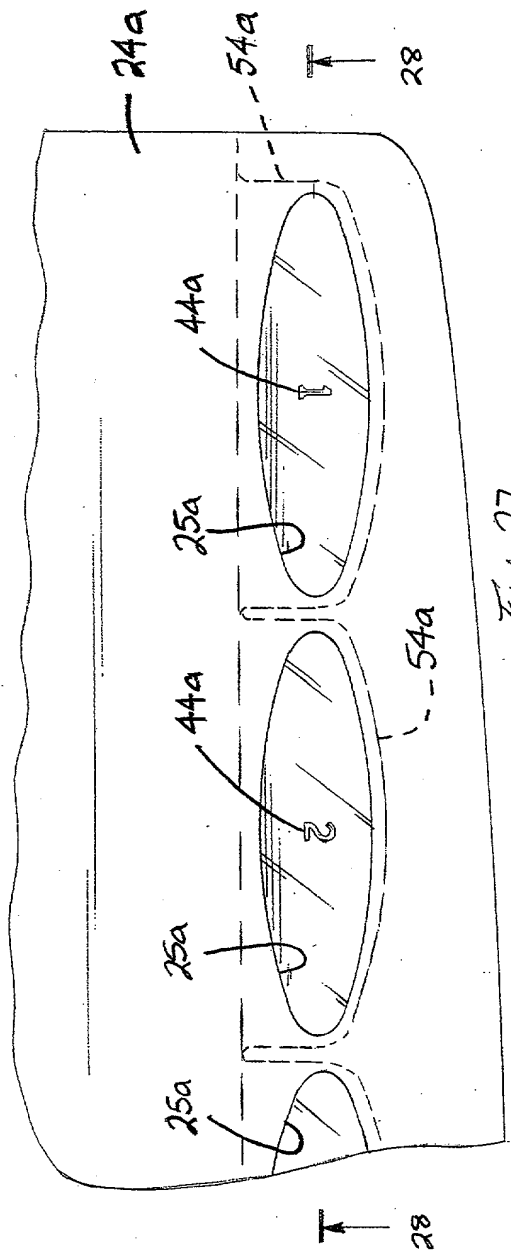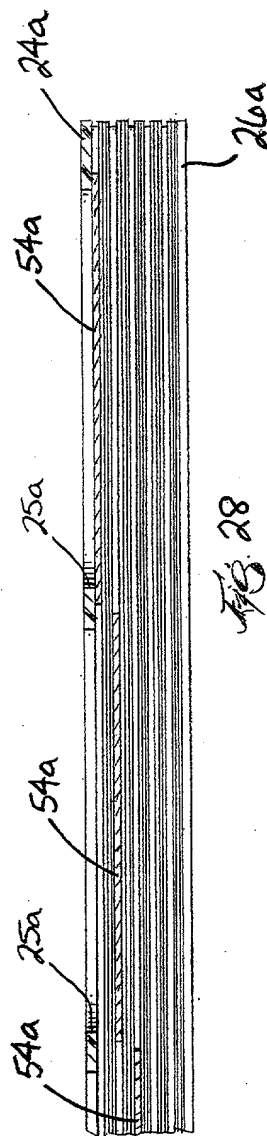Click Here to Insert Tab 4

Click here to Insert Tab 5

Fig. 26

22a

25a

26a

24a

54a

34a

44a

35a

24a

54a

28

44a

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44a

25a

25a

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54a

Fig. 27

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24a

54a

54a

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25a

54a

24a

26a

Fig. 28

22b

24b

W₁

35b

W₀

25b

26b

34b

P

P

P

54b

44b

Fig. 29

22c

24c

W₁

35c

W₀

25c

26c

34c

P

P

P

54c

44c

Fig. 30

22d

24d

54d

70d

25d

55d

71d

34d 44d

35d

54d

26d

$\overline{Fig}$. 31